iFREMONT COMMUNITY RECREATION AUTHORITY

REGULAR MEETING MINUTES

September 21, 2023

 1. The meeting was called to order at 7:00 p.m. by John Grimes.

Present: Board members John Grimes, Dawn Finch, Bill Kunnen Mike Oosterhouse, Brian Hettinger.

Absent: Kris Carpenter, Steve Christoffersen, Bryan Kolk, Sandy Siegel.

 2. Approval of September meeting agenda:

Motion was made by Brian Hettinger, seconded by Dawn Finch to approve the September 2023 meeting agenda; motion approved.

 3. Approval of August meeting minutes:

Motion was made by Dawn Finch, seconded by Brian Hettinger to approve the August 2023 Regular Meeting minutes as presented; motion approved.

 4. Public Comments: None.

 5. Approve August Treasurer’s Report:

John Grimes submitted a written Treasurer’s Report.

Total revenue for August was approximately $52,493. Notable contributions to revenue were $43,020 in tax revenue from the City of Fremont (82% of the total monthly revenue), a total of $4,315 for memberships, Tivity payments, punch cards, and drop-ins, $1,000 for bus trips, and $1,600 from our three tenants.

Total expenditure for the month was $28,810 for a net monthly profit of $23,683. Notable expenses were $6,845 for wages and payroll taxes, $2,483 for bus trips, $11,478 for fitness equipment purchases (primarily the $10,000 spent for the Family Fitness equipment, and $5,024 for utilities.

The bus trip expense and income appear misaligned, but the bus was paid in August and we are now receiving payments from people signing up for the trip. At this point, the trip is nearly sold out and we will make a profit.

Our year-to-date profit is $60,731.79.

No new money was put into the Reserve Account, however, there have been deductions from the Pickleball Account. Three new nets and a roller-squeegee for the courts were purchased. The remainder of that account will be used when the new gym floor is installed since there will be pickleball courts created for the players.

Motion to approve the August Treasurer’s Report by Bill Kunnen, seconded by Brian Hettinger; motion passed.

 6. Approve July Accounts Payable:

John Grimes submitted a written Accounts Payable report:

Following are our balances for our various accounts as of 19 September 2023.

Checking: $110,708.45

Reserve: $ 91,023.38

Pickleball $ 1,962.31

Between now and our next meeting, I anticipate receiving $1,600 from three of our tenants, $7,000 from programs, memberships, rentals, etc. These items along with our checking account balance will provide approximately $119,000 with which to pay our bills. Between now and our next scheduled meeting we will have two payrolls that I estimate at $4,300 each, reducing our available funds to approximately $110,000 with which to pay our bills. As noted on your Accounts Payable register, we have a total of $5,860.76 in invoices to pay, not including our DTE bill. After paying all of these bills, I estimate that we will pay out approximately $9,000 leaving us with approximately $101,000 in our checking account going into next month.

Motion to pay all listed and expected invoices made by John Grimes, seconded by Mike Oosterhouse; motion passed.

 7. Review Old Business:

A. Fitness Equipment: Update of payment to Family Fitness.

B. Millage: Millage vote will be held November 2024.

C. Gymnasium Floor: The quote for the gym floor work is approximately $30,000. The work will start the week of October 2 and the gym will be closed for 4-5 weeks.

 8. Recreation Authority New Business for Board Discussion and Action

A. FPS Reunification. Chief of Police Tim Rodwell discussed using the Rec Center as a reunification location when needed for emergencies in Fremont.

B. Revised 2023 Budget. John Grimes presented a revised budget for the year. After discussion, a motion to accept the budget was made by Bill Kunnen, seconded by Brian Hettinger. A roll call vote was taken:

Mike Oosterhouse Yes John Grimes Yes

Brian Hettinger Yes Dawn Finch Yes

Bill Kunnen Yes

Motion passed.

 9. Director’s Report:

Zac Riley submitted a written report:

We’ve had our yearly state checks on the elevator and pool, and both passed. Working on ideas for programs for young adults that can bring in new faces (working on a specific one with Randy currently as a test). Family Fitness has been given until the end of the month (September) to remove its equipment. Meeting on Tuesday, September 26 with Newaygo Count Commission on Aging on some potential spots for them (Community Room, Group Fitness Room). The bus trip to Chicago is full. The October craft show is slowly getting vendors. A new MRS employee left after one day because of another position that paid more somewhere else. Someone wanting to do early-morning lap swim hours needs to be recertified and I’ll be speaking with her when she returns from vacation.

10. Committee Reports:

A. Personnel Committee: See Director’s Report

B. Programs Committee: None

C. Facilities Committee: Lighting in the gymnasium is being updated for work on the floor starts.

D. Executive Committee: None

11. Closed Session: None needed.

12. Next meeting October 19, 2023

13. Meeting adjourned at 8:20 p.m.

Dawn Finch, Secretary